



**IMPLEMENTATION OF SUPPLY CHAIN MANGEMENT POLICY REPORT**  
**SECOND QUARTER**  
**OCTOBER – DECEMBER 2023**

## **Executive Summary**

### **Introduction**

This report is a summary of the implementation of the Supply Chain Management Policy. It highlights the implementation of Supply Chain Management in the Ba-Phalaborwa Municipality. Regulation 6(3) of the SCM Regulations requires the Accounting Officer to report on the implementation of the Supply Chain Management Policy to the Mayor in a bid to give effect to his oversight role.

### **Policy**

The Supply Chain Management Policy was reviewed and adopted by Council in May of 2023 to fully comply with the SCM Regulations and circulars issued by National Treasury. The Supply Chain Management Policy will be reviewed annually to ensure alignment with legislations.

### **Systems**

#### **Central Supplier Database**

The municipality is currently utilizing the centralised supplier database for procurement of goods and services that are procured within the municipality.

The request for quotations of goods and services are advertised on the municipal website to allow and give the privilege all the service providers who are interested to bid.

Ba-Phalaborwa Municipality is continuing to encourages new prospective service providers to register on the CSD to comply with paragraph 14 (1) (ii) of the Supply Chain Management Regulation, which requires the accounting officer to invite prospective providers of goods and services to apply for evaluation and listing as accredited prospective providers irrespective where the bidder comes from.

### **FINANCIAL MANAGEMENT SYSTEM**

The municipality is currently using CCG (Sage) as the Financial Management System.

## TENDERS ADVERTISED DURING THE SECOND QUARTER ENDED 31 DECEMBER 2023

TENDER NUMBER	CIDB GRADING	DESCRIPTION	COMPULSORY BRIEFING SESSION			FUNCTIONALITY	EVALUATION CRITERIA	CLOSING DATE AND TIME	Minimum Score for functionality	CONTACT PERSON
			DATE	VENUE	COST					
12/23/24		Rental for, installation and maintenance of Voice Over IP (VOIP) PBX system for a period of Three years	23/11/2023 @10H00	Municipal Activity Hall	Free at the municipal website and E-tender portal	Experience & Qualifications of key personnel (30) Company Experience Traceable record (appointment letters) (40) Methodology (20) Financial Capacity (10)	80/20	07/12/2023 @10H00	60%	Mr. RS Chuene (015) 780 6300
13/23/24		Appointment of a service provider to conduct General Valuation Roll for a period of 5 years (re-advert)	24/11/2023 @10H00	Municipal Activity Hall	Free at the municipal website and E-tender portal	Experience & Qualifications of senior management (40) Traceable record (appointment letters) (30) Methodology (20) Bank rating (10)	80/20	08/12/2023 @10H00	60%	Mr. Temo F (015) 780 6300
14/23/24		Leasing of 140 laptops for a period of 36 months (readvert)	24/11/2023 @11H00	Municipal Activity Hall	Free at the municipal website and E-tender portal	Company experience (40) Bank rating (10) Proof of Original Equipment Manufacturer (OEM) Reseller certificate (20) Technician Experience (designated manager) in configuration and installation (10) Methodology (20)	80/20	08/12/2023 @11H00	60%	Mr. RS Chuene (015) 780 6300
15/23/24		Appointment of a Pool of travelling agencies for BPM for a period of three years (re-advert)	27/11/2023 @10H00	Municipal Activity Hall	Free at the municipal website and E-tender portal	Profile of key staff (30) Company Experience (50) Bank rating (20)	80/20	11/12/2023 @10H00	70%	Mr. M Masekwameng (015) 780 6300
17/23/24	3EP	Supply & installation	28/11/2023 @10h00	Municipal Activity	Free at the	Company experience (30)	80/20	12/12/2023 @10H00	70%	Mr. Mashele

		of 500 split meters		Hall	municipal website and E-tender portal	Plant & Equipment (25) Financial capacity (10) Experience and qualifications of key personnel (35)				N
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- Five (5) tenders advertised during the second quarter ended 31 December 2023

#### **TENDERS ON EVALUATION PHASE DURING THE FIRST QUARTER ENDED 30 SEPTEMBER 2023**

<b>TENDER NUMBER</b>	<b>DESCRIPTION</b>
02/23/24	Provision of consultancy and electrification of 400 units (Houses) at Majeje Ext B Village Ward 03- Turn-Key Projects
03/23/24	Provision of consultancy and electrification of 180 units (Houses) at Makhushwane Camp Village Ward 19- Turnkey Projects
04/23/24	Provision of consultancy and electrification of 75 units (Houses) at Mashishimale Village Ward 08-Turn-key Projects
05/23/24	Provision of consultancy and electrification of 250 units (Houses) at Matiko Xikaya Phase 4 Village Ward 16- Turnkey Projects
06/23/24	Provision of consultancy and electrification of 120 units (Houses) at Nyakelani Phase 2 Village Ward 01- Turn-key Projects
08/23/24	Appointment of an Investigation Consultant for Ba-Phalaborwa Municipality
09/23/24	Supply, delivery to site, installation, testing and commissioning of energy efficient high mast and streetlight luminaires (retrofitting)
10/23/24	Gravelotte Cemetery Development
11/23/24	Appointment of a service provider to co-source internal audit services for a period of three years
12/23/24	Rental for, installation and maintenance of Voice Over IP (VOIP) PBX system for a period of Three years
13/23/24	Appointment of a service provider to conduct General Valuation Roll for a period of 5 years
14/23/24	Leasing of 140 laptops for a period of 36 months
15/23/24	Appointment of a Pool of travelling agencies for BPM for a period of three years
17/23/24	Supply & installation of 500 split meters

- Fourteen (14) tenders were on evaluation stage during the second quarter ended 31 December 2023

### TENDERS ON ADJUDICATION PHASE DURING THE SECOND QUARTER ENDED 31 DECEMBER 2023

Tender No	Tender Description
04/23/24	Provision of consultancy and electrification of 75 units (houses) at mashishimale village ward 08- turn-key projects
06/23/24	Provision of consultancy and electrification of 120 units (houses) at nyakelani phase 2 village ward 01- turn-key projects
03/23/24	Provision of consultancy and electrification of 180 units (houses) at makhushwane camp village ward 19- turnkey projects
05/23/24	Provision of consultancy and electrification of 250 units (houses) at matiko xikaya phase 4 village ward 16- turnkey projects
02/23/24	Provision of consultancy and electrification of 400 units (houses) at majeje ext b village ward 03- turn-key projects

- Five (5) tenders were adjudicated during the second quarter ended 31 December 2023

### TENDERS AWARDED DURING THE SECOND QUARTER ENDED 31 DECEMBER 2023


Tender No	Tender Description	Name of the Service provider	Amount
04/23/24	Provision of consultancy and electrification of 75 units (houses) at mashishimale village ward 08- turn-key projects	Semodi Trading Pty Ltd	R1 214 729.91
06/23/24	Provision of consultancy and electrification of 120 units (houses) at nyakelani phase 2 village ward 01- turn-key projects	Mogalemole Consulting Engineers	R2 142 014.44
03/23/24	Provision of consultancy and electrification of 180 units (houses) at makhushwane camp village ward 19- turnkey projects	Semodi Trading Pty Ltd	R2 914 748.03
05/23/24	Provision of consultancy and electrification of 250 units (houses) at matiko xikaya phase 4 village ward 16- turnkey projects	Kingki Electrical JV Intergrated PM	R4 382 017.50
02/23/24	Provision of consultancy and electrification of 400 units (houses) at majeje ext b village ward 03- turn-key projects	AES Consulting JV Capotex Construction	R7 259 122.92

- Five (5) tenders awarded during the second quarter ended 31 December 2023

**NUMBER OF SMMES SUPPORTED AND DEVIATIONS DURING THE SECOND QUARTER ENDED 31 DECEMBER 2023**

<b>Period</b>	<b>No. of SMMES Supported</b>	<b>Deviations</b>
October 2023	35	2
November 2023	58	3
December 2023	60	1

In accordance with Regulation 6(3) of the Municipal Supply Chain Management Regulations, I submit the required report on the implementation of Ba-Phalaborwa Municipality Supply Chain Management Policy for the period: 01 October 2023 to 31 December 2023



**Dr. Pilusa KKL**  
**Municipal Manager**